

Fowey Primary School Governor Visit Form		
Name of Governor: Kay Peacey	Date of visit: 08/11/2017	Time of visit: 10-11am
Teacher/Class/Key Stage being visited: Paul Trudgeon		Length of visit: 1 hour
Date visit form circulated to FGB:		Copy filed in Governors Monitoring File - Yes
Preparation checklist read - Yes    Observations checklist read - Yes		
<b>PURPOSE OF VISIT – reasons why topic agreed for a visit</b> Review English subject action plan. Review the teaching of spelling across the school, discussing next steps to support curriculum review.		
<b>LINKS WITH SCHOOL IMPROVEMENT PLAN (Identify area and target in SIP this visit is linked to)</b> 1. Increased observations of writing scrutiny through monitoring cycle. 2. Writing to be included as a specific strand in pupil progress meetings. 3. Review of writing curriculum in Autumn 2 and action points urgently reviewed.		
<b>HT REPORT/GOV MINUTES – Identify section &amp; date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made</b>		
<b>OBSERVATIONS</b> <b>Record what you saw and experienced. Refer to Observations Checklist Appendix 5 Governor Visits Policy. Continue on separate sheet and attach as necessary.</b>  PT shared the English subject action plan. Shared how monitoring supports different groups. Observed all year groups and classrooms- either spelling session delivery or monitoring spellings in the classroom environment. Considered the progression and consistencies from EYFS through to Year 6. Evidence of differentiation with groupings. Engaged and focused work across the school.		
<b>Any key issues arising for governing body (Resources allocation, issues for the future, further visits)</b> Further visit scheduled for Spring term following Curriculum review.		
<b>Action following governing body meeting (Record any action agreed by the governing body with regard to this visit)</b> PT to look at child driven initiatives to support parent engagement and inform on key strategies		

**Signed (Governor):** Kay Peacey

**Signed (Member of staff):** Paul Trudgeon

**Date:** 08/11/2017