

FOWEY PRIMARY SCHOOL MINUTES OF THE LOCAL GOVERNING BOARD MEETING

7 JULY 2016 – 3.30PM

Present: Maria Barnes, Lucy Elliott, Joanne Guest, Sinead Hanks,
Chris Price, Kay Taylor, Chris Wathern (Headteacher),
Chris Williams (CHW) (Chair), Pat Richards (Clerk)

Agenda No 1	Apologies Declaration of Pecuniary Interests Conflict of Interest	Action:
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1.1 Apologies were received and accepted from JC.

1.2 There were no changes in the Declaration of Pecuniary Interests and Conflict of Interest.

Agenda No 2	Minutes of the Last Meeting	Action:
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2.1 The minutes of the last meeting held on 10 June 2016 was proposed as a true copy and signed by the Chair.

Agenda No 3	Matters Arising	Action:
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3.1 **Agenda Item 4 – Parent Appointed Governor**

CHW reported that letters had been sent out to all applicants stating the decision of the LGB on the successful candidate.

Agenda Item 6 – Safeguarding

CW reported that he is to meet with JC in September.

Agenda No 4	Welcome to New Parent Appointed Governor	Action:
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4.1 CHW welcomed KT to her first meeting of the LGB.

**IT WAS AGREED THAT AGENDA ITEM 8
WOULD BE DISCUSSED AT THIS POINT**

Agenda No 8	Budget	Action: CW/CHW/CP
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8.1 CHW gave an account that the budget had been put in place and that he, CW and CP are to meet next week to discuss it. It was then to be put before the PLT for approval.

Agenda No 5	Standards	Action: CW
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5.1 CW had sent the LGB, via e-mail four documents looking at Standards, Safeguarding

and Stakeholders.

- 5.2** The document from the Standards & Testing Agency will go out to all parents on Friday 8 July. This document had information for parents on results from the 2016 national curriculum assessments at the end of KS2. The document outlined information on the new KS2 tests, teacher assessment, and expected standards, standard of the national curriculum and what parents should receive from the school.
- 5.3** CW had also e-mailed a copy of a briefing about the KS2 SATs from the NAHT General Secretary. The letter stated that all schools had been affected with the KS2 scores. The letter goes on to say that the scores do not provide an accurate reflection on a school's performance and the hard work of pupils and teachers.
- 5.4** A document from the Department of Education on new KS2 Assessments in 2016 was also discussed, it was pointed out that all figures in this publication were provisional.
- 5.5** The KS2 assessments are the first which assess the new, more challenging national curriculum which was introduced in 2014. This document pointed out that each pupil will now receive their test results as a scaled score and teacher assessments based on the standards in the interim framework. This document pointed out that 53% of pupils reached the new expected standard in reading, writing and mathematics.
- 5.6** **DISCUSSIONS AT THIS POINT OF THE MEETING WERE CONFIDENTIAL
SEE APPENDIX 1**

Agenda No 6	Safeguarding	Action:
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- 6.1** This was discussed under Agenda Item 5.

Agenda No 7	Stakeholders	Action:
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- 7.1** This was discussed under Agenda Item 5.

JG LEFT THE MEETING AT 4.40PM

Agenda No 9	PLT Feedback	Action: CHW
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- 9.1** CW reported that adverts had been placed internally for a new Admin Assistant, with one application. The advert had then been advertised externally, with 20 applicants applying for the post.
- 9.2** Interviews were to take place on Tuesday 12 July.
- 9.3** CHW to meet with Michael Cooper (MC), the new Chair of the PLT Board. He felt that there were three key reasons for being in the PLT:
- the school remaining very individual;
 - very positive about concentrating on the three 'Ss'; and
 - in year two looking at going forward within the PLT.

CHW thought that the priority for the school in year 2 with PLT was for CW and other key team members to develop further the progress made in teaching and learning of children. CW felt this was achievable.

- 9.4 CP went on to say that MC was very good and had not made any changes to the structure of the PLT. The PLT were looking at becoming bigger. It was felt that the strengthening and cementing of ideas should be put in place before the PLT gets any bigger.
- 9.5 A discussion took place on going forward, and how does the LGB structure report to the Board. CP reported that they were waiting for changes, and these would be made at the PLT level.
- 9.6 It was reported that at the Challenge Day feedback a draft plan had been produced.
- 9.7 PR reported back that she had attended a PLT Clerks meeting on 30 June with Jeremy Alder, (JA) (Trust Secretary PLT) and Linda Cackett (Clerk).
- 9.8 A copy of her notes is attached as Appendix 2.

Agenda No 10	Questions in Advance through the Chair/Head	Action:
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- 10.1 There were no questions.

Agenda No 11	Date of Next Meeting	Action:
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- 10.1 The date for the next meetings has been set at:

FRIDAY 14 OCTOBER 2016 AT 3.30

There being no further business the meeting closed at 5.10pm

ACTIONS

- 8.1 CW and CP are to meet next week to discuss it. It was then to be put before the PLT for approval.**
- 9.3 CHW to meet with Michael Cooper (MC), the new Chair of the PLT Board.**