

**FOWEY PRIMARY SCHOOL MINUTES OF THE
PARENTS VOICE GROUP MEETING
21 JUNE 2017 – 2.30PM**

Present: Katy Warnes (Gribben), Sarah Harrower (Carne), Julie Smith (Carne), Emma Jennings-Frisby (Cannis), Paul Hupfield (Cannis), Jodie Morcom (Lantic), Victoria Clark (Coombe), Chris Wathern (Headteacher/Chair), Chris Williams (CHW - Chair of Governors) Pat Richards (Clerk)

Agenda No 1	Apologies	Action:
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- 1.1 Apologies were received and accepted from Claire Hoddinott, Amy Eaton and Natalie Peperell. CW welcomed and thanked Chris Williams, Chair of the LGB for attending the meeting.

Agenda No 2	Minutes of Last Meeting	Action:
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- 2.1 The minutes of the last meeting held on 22 March 2017 were proposed as a true copy and signed by the Chair.

Agenda No 3	Matters Arising	Action:
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3.1 4.1 – Second Hand Uniform

CW fed back that the FUNdraising Group had offered to take this on. A rack with used school uniform has been placed outside Lantic for donations.

4.3 – Book Day Costumes

It was agreed that swapping and/or buying costumes could take place before an event, e.g. World Book Day.

5.1 – Y6 Leavers’ Sweaters

Elaine Dymond had surveyed Y6 parents, with the overwhelming majority agreeing to purchase a sweater. Thanks to Sarah Harrower for organising this. Sweaters were delivered in time for Bude. The children have asked about t-shirts to sign. As we agreed at the last PVG, the sweater would be organised instead of the t-shirts with class photo. However, children are more than welcome to bring in a t-shirt/shirt to have signed on the last day. Y6 children are also welcome to wear their sweaters between now and end of term – though it has been quite warm recently.

6.1 – Access to School

CW had surveyed the area of grass next to the tarmac path. It was felt that if this area was covered with tarmac, it would encourage children to cross there, which would be too dangerous. CW added that there had been a parking incident recently, which a neighbour reported to Lloyd (PCSO). CW felt that solutions had been offered to parents but will include another reminder in the next newsletter.

7.1 – Skipping Charity

CW said that he had fed back to the British Heart Foundation the concerns raised last time. CW reported this in the last newsletter. He went on to say that there had been a slight delay in receiving the skipping ropes but all had now been handed out.

8.1 – Class Trips

This term every class is to go on a trip. Budgets and school funding are becoming much tighter. CW gave some examples where savings need to be made, including not being able to subsidise class trips as much. For example, the school will not be able to fully subsidise the coach for the Y5/6 residential next year, as we have previously been able to do.

CW reported that at the last LGB meeting a discussion took place on the funding of Oceans where it was unanimously agreed by Governors that the cost of fees should rise to £3.00 per session with the last session set at £2.00. Breakfast Club would remain at £2.50. The PVG felt that this was very reasonable.

SH talked on some costs going out to parents, as was made in the past, such as contributing to swimming. CW fed back that swimming is a national curriculum requirement, hence funding this from our curriculum budget. In the past when parents had been asked to if they could contribute to swimming, around 50% of parents did, meaning that it was an unsustainable model for budgeting, including cost of office time following up. With the FUNdraising group now established and raising money, we would be looking to use fundraising to help cover some curriculum costs next year, e.g. new reading books, IT equipment, etc.

Agenda No 4	Grounds Day Feedback (Cannis)	Action:
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4.1 The feedback from this event had been very positive and felt worthwhile. CW said that a fantastic lot of work by pupils, parents, grandparents and members of the community had been achieved in a lovely friendly atmosphere and thanked the FUNdraisers for their help too. More of these events would be planned in the future.

4.2 CW conveyed his thanks to all who took part.

Agenda No 5	Notification to Parents When Late Back to School Following an Off-site Activity (Carne)	Action: CW
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5.1 SH brought up this subject, asking for some improved notification to parents when pupils were to be late back at school. The group discussed the various factors involved, including some beyond the school's control and possible solutions.

5.2 CW asked what was thought to be the best system of notification of lateness (to add to what we do already: signs up on doors, twitter, email and website messages). After some discussion the text alert system was felt to be the way forward. It was noted though that no one solution would be foolproof. CW is to look into using the school website text service.

Agenda No 6	School Uniform (Cannis)	Action: CHW
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6.1 EJF talked on the subject of girl's cardigans, which had dropped sleeves and did not fit very well and the quality was not good either. She asked if the subject of blazers being worn by pupils had taken place.

6.2 CW reported that he could not make a decision on uniform at this stage as it would

have to be made at LGB level after discussion with Governors and the new Head, including a parental consultation should the LGB/Head want to pursue this change. Chris Williams will pass on this discussion point to the new Head.

Agenda No 7	Y6 Leavers' Celebration (Carne)	Action:
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- 7.1 SH asked if there was to be a Y6 Leavers Party. It was shared that there was always to be a social event on Friday 21st July. The FUNdraising group, when planning out the events for the year last September, earmarked this date for a whole school social to include something for the Year 6 children. Details of this event had recently been sent out. Miss Dymond is to follow-up with a letter detailing all the Y6 leavers' events.
- 7.2 KW spoke about the 21st July, to say that this was to be an exciting event with a party gazebo, refreshments for pupils, VIP invitations, a photo booth, red carpet disco and lots of fun before the evening is opened up to everyone with Company B booked for live music.

CW concluded that as this would be the last PVG meeting for him, he would like to thank all reps for their views and help representing their classes. Their dedicated work has made some significant changes within the school – reps were in agreement with how this group has been successful.

There being no further business the meeting closed at 3.10pm