

Fowey Primary School Governor Visit Form		
Name of Governor: Jo Guest	Date of visit: 22/07/2015	Time of visit: 3:15 am
Teacher/Class/Key Stage being visited: Paul Trudgeon		Length of visit: 1 hour
Date visit form circulated to FGB: 24/07/2015		Copy filed in Governors Monitoring File - Yes
Preparation checklist read - Yes      Observations checklist read - Yes		
<b>PURPOSE OF VISIT – reasons why topic agreed for a visit</b> Review actions from previous meeting in March (SPG across the school: Where are we now? SPG provision across the school -Targets/Self-assessment and Marking/ Staff development/ Sharing good practice) Evaluate progress (link with completed SPG SATs data) and set new actions for 2015-16.		
<b>LINKS WITH SCHOOL IMPROVEMENT PLAN (Identify area and target in SIP this visit is linked to)</b> Narrow gap between SPG L4 and Writing L4.		
<b>HT REPORT/GOV MINUTES – Identify section &amp; date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made</b>		
<b>OBSERVATIONS</b> <b>Record what you saw and experienced. Refer to Observations Checklist Appendix 5 Governor Visits Policy. Continue on separate sheet and attach as necessary.</b>  Sharing good practice – moved to fortnightly within staff meetings. New areas linked to analysis of SAT SPG data and diagnostic tests from Rising Stars. SPG target walls had specific agreed examples in all classes for punctuation over the summer term. Discussed analysis of SPG SATs data and next steps for new academic year. Observed new/updated punctuation actions for whole school. This will need to be revisited in September (new teachers/existing teachers with new year groups/ TA training) to ensure consistent approach across the whole school.		
<b>Any key issues arising for governing body</b> <b>(Resources allocation, issues for the future, further visits)</b>		
<b>Action following governing body meeting</b> <b>(Record any action agreed by the governing body with regard to this visit)</b> Autumn learning walk- SPG in the classroom		

**Signed (Governor):** Joanne Guest

**Signed (Member of staff):** Paul Trudgeon

**Date:** 22/07/2015