

Fowey Primary School Governor Visit Form		
Name of Governor: Chris Williams	Date of visit: 5 th July 2016	Time of visit: 11:30 – 1:00
Teacher/Class/Key Stage being visited: Whole school visit		Length of visit: 1 1/2 hrs
Date visit form circulated to FGB: 7 th July 2016		Copy filed in Governors Monitoring File – Yes
Preparation checklist read - Yes Observations checklist read - Yes		
PURPOSE OF VISIT – reasons why topic agreed for a visit To witness a full school evacuation and meet with children, ask them about the importance of healthy eating and school lunches.		
LINKS WITH SCHOOL IMPROVEMENT PLAN (Identify area and target in SIP this visit is linked to) Continue to improve our outstanding “personal development, behaviour and welfare”		
HT REPORT/GOV MINUTES – Identify section & date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made		
OBSERVATIONS Record what you saw and experienced. Refer to Observations Checklist Appendix 5 Governor Visits Policy. Full school evacuation <ul style="list-style-type: none"> • The fire alarm sounded at 11:30am (I was outside by Lantic) • Each class was led outside to the assembly point by their teacher with support from the TAs ensuring all children had left the classrooms • The children were calm and knew what to do without being directed • The new ramp to assist with wheelchair access worked well • Children who needed support were helped by TAs and were not delayed in either leaving the school or getting to the assembly point • On one occasion one of the children started to run and was told by another child in their class not to run, which led me to believe that children were taking responsibility for what they were doing not just being told what to do by teachers or TAs • All children were neatly lined up and quiet in class groups by 11:33 • The registers had been taken by 11:35 • After the registers had been taken the children remained in place and quiet until being asked to go back to their classes • I then walked around the outside of the school, the gate by the kitchen was locked as usual for security • The kitchen extractor was still running 		

Areas for improvement or action

- Discuss with CW whether the gates should be unlocked during an evacuation for ease of access by emergency services and whether the kitchen extractors should be manually switched off when the alarms sound

Informal chat with children over their school lunch - I chatted with around 20 children during the course of the lunch period

- Questions asked
 - Who cooks your school dinners?
 - What dishes does she cook?
 - Are they healthy?
 - What makes them healthy?
 - Why is it important to have healthy meals?
 - Do you have any suggestions?
- All of the children knew Wendy is the school cook and could name most of the dishes that she cooked
- They could also name the healthy elements to the dishes, vegetables on the side and within dishes, the salad selection, fresh fruit available every day and fruit within desserts
- Again children were confident in talking about a balanced meal, including vegetables, salad and/or fruit and that it was important for “growing up, concentration, being able to play sports, healthy teeth & bones,” for example
- I also received some ideas for next year – bring back Around the World Wednesday, lasagne and even a suggestion for paella!

Actions for improvement

- Discuss with Dan to bring back Around the World Wednesday

Any key issues arising for governing body (Resources allocation, issues for the future, further visits)

Action following governing body meeting (Record any action agreed by the governing body with regard to this visit)

Signed (Governor) Chris Williams

Signed (Member of staff) Chris Wathern

Date 5th July 2016