

Fowey Primary School Governor Visit Form		
Name of Governor: Lucy Elliott	Date of visit: 15 th November	Time of visit: 1:15 pm
Teacher/Class/Key Stage being visited: Maria Barnes		Length of visit: 40 minutes
Date visit form circulated to FGB:		Copy filed in Governors Monitoring File - Yes
Preparation checklist read - Y Observations checklist read – N/A		
PURPOSE OF VISIT – reasons why topic agreed for a visit Termly update		
LINKS WITH SCHOOL IMPROVEMENT PLAN (Identify area and target in SIP this visit is linked to) Teaching and Learning		
HT REPORT/GOV MINUTES – Identify section & date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made		
OBSERVATIONS Record what you saw and experienced. Refer to Observations Checklist Appendix 5 Governor Visits Policy. <ul style="list-style-type: none"> • Update of SEN pupils in school and the increase in pupils with complex needs • Discussed support for Teaching assistants supporting 1:1 • Staffing reviewed termly • Intervention • SEN transition Outline of Governor monitoring visits agreed Actions – To share governor report with LE prior to Governors meeting. LW to monitor the implementation of EHC plans in every day practice. Discuss and share points from SEND Governor training module		
Any key issues arising for governing body (Resources allocation, issues for the future, further visits)		
Action following governing body meeting (Record any action agreed by the governing body with regard to this visit)		

Signed (Governor) _____

Signed (Member of staff) _____

Date _____