



General Details

Assessor	Kate Sicolo
Assessment Date	24/02/2021
Assigned Reviewer	Kate Sicolo
Next Review Date	28/01/2022
Operation Assessed	Site - Coronavirus September 2020 operations - Fowey

Associated with specific area

- Education
- Academy Schools
- Cornwall Education Learning Trust
- Fowey Primary School

Description of work area and/or activity assessed

Controls and processes to provide a safe environment for Students, Staff and Visitors coming to school following reopening on 8th March 2020.




Overall Current Risk


Medium/High






Persons Affected






- Children / Students
- Cleaner
- Contractors
- Employees
- Lone Workers
- Machine Operators
- Maintenance Staff
- Members of the Public
- Office Staff
- Outdoor Workers
- Pregnant Women
- Resident / Tenant
- Trainees / Young Persons
- Visitors
- Volunteers


Current Rating	Hazard Information	Task Status
Low 	 Welfare 1) Mixing staff delivering lessons or supervision between groups increases the potential for cross contamination.	
	Measures Currently in place to prevent risk of injury	
	Government guidance currently states that there is no requirement for staff to remain with consistent groups of children. Staff are timetabled but will need to mix across the school. All staff advised to continue social distancing measures when inside the school building, sanitising hands and surfaces at regular intervals, regular fogging on a 30 day cycle takes place across the school.	






Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Low 	 Biological 2) Separation of bubbles	
	Measures Currently in place to prevent risk of injury	
	Bubbles are not currently recommended as part of government guidance.	






Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Medium/High 	Biological  3) PE Separation distances at school	  
	Measures Currently in place to prevent risk of injury	
	AfPE have issued guidance for PE. PE at Fowey is carried out in the hall or outside. When the hall is used the space needs to be very well ventilated. The school has now returned to usual PE timetable and a usual rota of sports, as recommended in the current government guidance. All shared equipment to be labelled when used and then not used for 72 hours. Sports timetabled throughout the year to ensure that there should be minimal need for equipment sharing (e.g. no two bubbles to do basketball in the same term).	



Potential Rating	Additional Controls Required
Medium/High 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Low 	Biological  4) Use of shared equipment by students in practical subjects	  
	Measures Currently in place to prevent risk of injury	
	Current guidance does not require students to have individual equipment. High levels of cleaning is being maintained across all the school including increased frequency of equipment cleaning. Books no longer need to be quarantined between users.	



Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Medium 	Safeguarding  6) Students at risk due to Safeguarding Systems not being in place	  
	Measures Currently in place to prevent risk of injury	
	All children are now on site and subject to usual safeguarding procedures.	



Potential Rating	Additional Controls Required
Medium 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Low 	Biological 7) Coronavirus (Covid-19) Safe Separation distances being breached	
Measures Currently in place to prevent risk of injury		
<p>There is no requirement for children to maintain safe separation distances at the moment. Staff have been advised to maintain a social distance as they feel most comfortable.</p> <p>Where intimate care is to be provided to a student, suitable PPE is to be worn to protect staff. Individual intimate care plans to form part of individual risk assessments for those children. An individual risk assessment must be in place for any child requiring personal care during the lockdown.</p>		






Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Low 	Travel 10) Home to school transport	
Measures Currently in place to prevent risk of injury		
All children are now back on site so transport is subject to usual procedures		






Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Medium 	Biological 12) Staff and students classed and extremely clinically vulnerable, clinically vulnerable or BAME at increased risk.	
Measures Currently in place to prevent risk of injury		
Under 18 year olds are no longer considered clinically extremely vulnerable. Staff are aware of two pupils who are at greater risk and there is increased awareness of the need for covid-safe practices around these children. Families to be given priority when being informed about covid cases.		



Potential Rating	Additional Controls Required
Medium 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Low 	Welfare  13) Lack of socially distance staff welfare facilities	  
	Measures Currently in place to prevent risk of injury	
	Adequate staff welfare facilities are available to meet the current guidance. Staff reminded about the need for good ventilation in staff areas e.g. staff rooms.	


Potential Rating	Additional Controls Required
Low 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.


Current Rating	Hazard Information	Task Status
Medium 	Other (See: Hazard Details)  15) Lack of PPE to carry out normal operations	  
	Measures Currently in place to prevent risk of injury	
	<p>Staff informed that no task should be undertaken if the appropriate PPE, as set out in the task's risk assessment is not available.</p> <p>A good stock is in place of PPE. Disposable masks available in main office and in every classroom. Catherine Dowrick will monitor stock levels and reorder as needed.</p> <p>Full PPE including respirator masks is required for AGP carried out on site. Risk assessment for specific child includes this equipment. Additional stocks held onsite and more ordered as needed.</p> <p>Staff instructed that no personal care or AGP should be done without sufficient PPE. If an emergency, advice should be sought from KSi or MB if KSi out.</p>	

Potential Rating	Additional Controls Required
Medium 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
Medium/High 	 Ventilation 17) Poor ventilation in work spaces	<div>0</div> <div>0</div> <div>0</div>
	Measures Currently in place to prevent risk of injury	
	All rooms at Fowey have opening windows, many have skylights and all classrooms have external doors which open to the field. Door stops provided in all classrooms and windows to be open to allow a continuous flow of air through the room. Be mindful that fire doors must be closed when there is no one in the room. One window to be opened at all times, Ideally internal doors to also be open- but this may not be possible due to noise in the building etc. Outside doors to be open when the weather allows.	

Potential Rating	Additional Controls Required
Medium/High 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
Medium/High 	 Biological 18) Confirmed case of COVID-19	<div>0</div> <div>0</div> <div>0</div>
	Measures Currently in place to prevent risk of injury	
	Covid management plan in place.	

Potential Rating	Additional Controls Required
Medium/High 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
Medium 	Other (See: Hazard Details) 20) Contractors access for essential work during lesson school times	<div>0</div> <div>0</div> <div>0</div>
	Measures Currently in place to prevent risk of injury	
	Contractors are to be arrange outside of school times as far as reasonable practicable. Information sheet for contractors given to all when they arrive on site.	
	All contractors required to wear a mask when in possible contact with children. Contractors should not enter rooms being used by children or staff except in an emergency. Wherever possible rooms should be cleared and ventilated before a contractor enters the space.	
	Contractors that are required to operate during these times should submit their Risk Assessment Matrix (RAMS) to the school on the steps they have put in place to minimise cross contamination from them moving between sites.	
	Contractors are to follow all process and procedures at the school and maintain 2m social distancing from all staff and students at all times.	

Potential Rating	Additional Controls Required
Medium 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
Medium 	Biological 21) First Aid for illness, injuries or suspect Coronavirus infection	<div>0</div> <div>0</div> <div>0</div>
	Measures Currently in place to prevent risk of injury	
	Individual first aid risk assessment is in place.	

Potential Rating	Additional Controls Required
Medium 	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Related Files
