

Fowey Primary School

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Minutes of a Meeting of the Local Governing Committee of Fowey Primary School held in the Headteacher's Office on 11th June 2019 at 3:30pm.

Present:

Chris Williams (Chair), Kate Sicolo (Headteacher),
Maria Barnes, Chris Price, Tony Freshwater and
Natalie Peperell

Absent:

Kay Peacey (Vice Chair), Kay Taylor, Jodie
Morcomb

In Attendance: Sue Blaxley (Clerk to the Governors)

1. Welcome

The Chair welcomed everyone to the meeting.

2. Procedure for evacuating the building

The Headteacher outlined the procedure for evacuation of her office.

3. Declaration of Business or Pecuniary Interest – verbal

There were no additional business or pecuniary interests to declare.

4. Apologies for Absence

Apologies for absence were received and accepted from Kay Taylor and Jodie Morcomb.

5. Minutes of the meeting held on 10th January 2019 and Matters Arising not included on the agenda

The minutes of the meeting held on 2nd April 2019, having previously been circulated, were agreed as an accurate record. It was noted that some governors had not received these minutes and it was agreed that the Clerk would send them out to all governors. It was also noted that a PLT email address was needed for the two new governors and that the Clerk needed some assistance with her password. **A governor asked what the position is in respect of the catering contract.** The Headteacher said that the contract has been awarded to Chartwells and that whilst she did prefer one of the other options as they seemed to be best aligned with the values and ethos of the school, the feedback from the other schools who use them was negative. She explained that Chartwells will give a presentation to parents at parents' evening. She said that

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Chartwells do have innovative ideas. The Chair said that he would meet them and agree some key commitments for the next academic year.

The Headteacher said that the staffing of the school will comprise 6 teachers for 2019/20 as there will be 6 classes instead of 7. She said they will be mixed age classes. She explained that she will be interviewing seven applicants for the post of a Year1/2 teacher.

The Headteacher explained that two Parents Forum meetings have been held and that a third was scheduled but was subsequently cancelled as there was nothing to discuss. She said that at the meetings which have been held, lunches were discussed as well as finances, parking, the uniform supplier, one off sporting events, Wednesday workshops and wake and shake. She said that it would be helpful if a governor could attend these meetings. **A governor asked how many parents had attended the meetings.** The Headteacher said that the first meeting was attended by 55 parents and the second by 12 parents. She said that the meetings will be diarized next year so that they take place once a month. **A governor asked about the timings of the meetings.** The Headteacher explained that parents had asked for the meetings to be held at different times of the day and on different days. Governors noted that there are other channels for parents to express their views to the school.

6. To receive and consider the following matters:

Exclusion Panels

It was agreed that three governors would be trained in the procedure for forming an Exclusion Panel if it is needed. It was agreed that this training will take place on Tuesday 2nd July 2019 at 9am.

Attendance

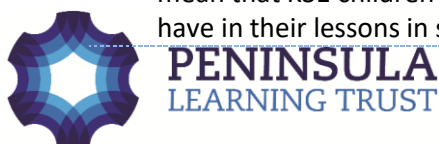
The Headteacher said that attendance is currently at 96.55% and was 95.97% this time last year. She said that the attendance data is showing a good trend. The Headteacher said that persistent absence is 4% and was 6.1% last year. She said that she was very pleased with this data. She explained that quite a lot of holiday requests have been received. **A governor asked why parents submit holiday requests when they know that the answer will be a negative one.** The Headteacher said that parents do this because they like to follow the correct procedure and it makes it more comfortable for their children when they return to school after a holiday.

KS1 Preliminary Results

The Deputy Headteacher reported that the preliminary results look satisfactory but she will not know for sure until the end of next week.

Book Banding and Home Reading

The Headteacher explained that there will be a significant change from September 2019. She explained that, until now, home reading books are based on phonics and Read Write Inc is taught in school. She said the two do not compliment each other and often results in children having phonic sounds in their home reading books which they have not encountered in school. She said that the KS1 reading stock is also in a poor state. She explained that she has spent a considerable sum of money on Read Write Inc books. She said half of the expenditure will be met by funding from the English Hub at Trenant, Newquay. She said that the new books will mean that KS1 children will have the same phonetic sounds in their home reading books as they have in their lessons in school. She said this will colour match until the children get to the colour



grey. At this point, they will be able to choose a book to read at home from the classroom's new library of books which will allow them to "free read" and have a much larger reading profile than they currently have. She explained that all children will be able to find a book that they are interested in which gives them choice and allows them to express preferences. She said that the current book banded books are quite dull and often, children have read the same book many times. In addition, she said that parents are often competitive about their child's book bandings. She emphasized that she wants all children to read every day and be enthusiastic and engaged in reading. Governors agreed that this new approach sounds very engaging. **A governor asked if there was a problem with the schools' data in respect of reading.** The Headteacher said that there was not a problem. **A governor asked if the school is buying electronic reading material that the children could access at home.** The Headteacher said that it was possible that the school would purchase some e books.

Grammar School Foundation

The Chair explained that this foundation gives some money to the school on an annual basis and it offers bursaries for children of Fowey River Academy. Maria Barnes and Natalie Peperell were officially nominated to represent the school on the Grammar School Foundation.

There was no further business and the meeting closed at 4:20pm. The next meeting of the LGB will be on Thursday 18th July commencing at 3:30pm.



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