

Fowey Primary School Governor Visit Form

Name of Governor: Jaine Colwill (JC)	Date of visit: 27.06.2017	Time of visit: 13:30
Teacher/Class/Key Stage being visited: Chris Wathern (CW) Designated Safeguarding Lead (DSL)		Length of visit: 4 hours
Date visit form circulated to FGB: W/C 03.07.2017		Copy filed in Governors Monitoring File – Yes
Preparation checklist read - Yes Observations checklist read - Yes		

PURPOSE OF VISIT – reasons why topic agreed for a visit

Termly safeguarding visit in accordance with School Development Plan 2016-2017

1. To discuss transition arrangements in place for safeguarding when new headteacher (KS) starts in September 2017
2. To review Single Central Record (SCR)
3. To attend whole school Safeguarding Children Training Update

LINKS WITH SCHOOL IMPROVEMENT PLAN (Identify area and target in SIP this visit is linked to)

Safeguarding

HT REPORT/GOV MINUTES – Identify section & date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made

OBSERVATIONS

Record what you saw and experienced. Refer to Observations Checklist Appendix 5 Governor Visits Policy.
Continue on separate sheet and attach as necessary.

To discuss transition arrangements in place for safeguarding when new Headteacher starts in September 2017

1. CW has processes in place for handover of active files and ongoing safeguarding concerns to new HT. CW has gone through the filing system with KS. The S175/157 action plan identifies purchasing CPMOS system next year, following trial in other PLT schools.
2. CW discussed Operation Encompass. Operation Encompass is the reporting to schools before 9am on a school day when a child or young person has been involved or exposed to a domestic abuse incident the previous evening. This allows a key adult within school to be aware of the incident so that the necessary care and early intervention can be given. School will continue to be notified by ViSTs from Devon and Cornwall Police but these can take time to come through. DSL and deputy would require training for this and to register the School as part of the Scheme. Further information is available : <http://www.operationencompass.org/wp-content/uploads/2017/02/Information-Booklet.pdf> CW also discussed that Pondhu School are organising cluster training with Operation Encompass.
3. Action: The new HT to attend the necessary Cornwall safeguarding and child protection training as required e.g. signs of safety

To review Single Central Record (SCR)

1. CW gave JC an overview of the Single Central Record. JC reviewed this in the context of the SCR Checklist <https://www.safeguardingschools.co.uk/wp-content/uploads/2016/01/Safeguarding-Handbook-for-Schools-2015-SCR.pdf>
2. CW went through each section of the SCR to give JC an understanding of what's required. Where there were a couple of gaps, e.g. start dates – this is due to volunteers or new members of staff for September not yet starting. These are completed once they start.
3. Action agreed for the streamlining of paper files as there is currently duplication within the filing system. CW is actioning this currently and will be completed before the end of the week. Three new folders are being set up: Volunteers Personnel, Governors Personnel and External Providers Personnel.
4. JC to meet with Alice Rowse in September and observe audit of SCR.

To attend whole school safeguarding children training update

1. Helen Trelease (Independent Safeguarding Trainer and Adviser) provided the Safeguarding Children Update Training for the whole of the school staff (who all attended) including those newly appointed staff members. JC was the only governor who attended.
2. Topics covered included: safeguarding update including teacher standards, information sharing and confidentiality, child sexual exploitation (CSE), female genital mutilation (FGM), radicalisation and the Prevent strategy, learning from serious case reviews, sexual abuse and offending (including David Finkelhor's Four Preconditions Model of Child Sexual Abuse) allegations and role of the LADO, digital safety.
3. It was a very positive session with staff contributing to the discussions and demonstrating their knowledge and understanding of safeguarding children (and adults)
4. The training was linked to PLT staff policies where appropriate e.g. personal use of social media by staff.
5. CW explained that there is some planned PLT training for parents in the new school year for digital safety. Discussed how if children are involved with this it cannot only improve attendance but also support the learning i.e. quiz with separate child and parent teams.
6. School has IT filters in place via PLT.

Any key issues arising for governing body

(Resources allocation, issues for the future, further visits)

Issues arising for governing body

1. To review if any further governors and new HT from September have completed safer recruitment training to ensure that minimum standards are being met.
2. JC to continue to review SCR at each visit and meet with Alice Rowse in HR in September 2017 to ensure familiar with what needs to be monitored during these visits.
3. JC to meet with new HT in September.
4. To discuss at next LGB meeting that whilst the Safeguarding Governor has a specific role, that safeguarding is the responsibility of all governors and explore the best way of ensuring that everyone is informed and appropriately updated in this area.

Action following governing body meeting

(Record any action agreed by the governing body with regard to this visit)

Signed (Governor) **Jaine Colwill**

Signed (Member of staff) **Chris Wathern**

Date **27th July 2017**