

Fowey Primary School Governor Visit Form		
Name of Governor: Jo Guest	Date of visit: 16/12/15	Time of visit: 3:15pm
Teacher/Class/Key Stage being visited: Julie Jones		Length of visit: 1 hour
Date visit form circulated to FGB: 17/12/15		Copy filed in Governors Monitoring File - Yes
Preparation checklist read - Yes      Observations checklist read - Yes		
<b>PURPOSE OF VISIT</b> To discuss with Phonics Lead interim progress against Phonics targets in SIP.		
<b>LINK WITH SCHOOL IMPROVEMENT PLAN (SIP)</b> Phonics target		
<b>HT REPORT/GOV MINUTES – Identify section &amp; date of HT report/Gov minutes where target was identified/reported as completed/updated or progress made</b> 19 <sup>th</sup> November 2015 – Phonics section of SIP		
<b>OBSERVATIONS/NOTES FROM VISIT - Refer to Observations Checklist App. 5 Governor Visits Policy.</b> JJ shared phonics data for Autumn 1: Positive progress made against targets in EYFS, Years 1 and 2 with the cohorts exceeding targets at this stage. The new data layout is more precise in identifying areas of concern (e.g. boy/girl split and the monitoring of PP). Therefore, with this rigorous data analysis, staff can be more proactive in their response to pupils who are not progressing as they should. JJ discussed the other benefits of the half termly data; this included staff meeting regularly (formally and informally) to discuss pupils' progress and moderating pupils' attainment. JJ emphasised that pupils are evaluated regularly to ensure all are making progress and to also ensure that intervention is taking place as soon as a weakness is identified.  <u>Action 2 in SIP</u> RWI discussed and its benefits of developing pupils' reading skills. JJ used this in her previous school and with CW observed RWI at Lostwithiel Primary last week. Consistency was observed and discussion with staff at Lostwithiel showed many positive benefits. Further discussions needed to ensure this is the right programme for Fowey Primary with a decision made in January.  <u>Action 3 in SIP</u> A variety of interventions are taking place including daily Rapid Phonics and small group based tasks to support children who have been identified as struggling to progress in line with their cohort. JAG suggested maybe keeping an evidence file charting the success of interventions on individual pupils to monitor what intervention works. JJ to put this in place. JAG to see this in action on Feb Learning Walk with JJ and CW.  <u>Action 4 in SIP</u> Looking at Autumn 1 data for EYFS and KS1, all groups of learners are making very good progress. Girls and boys seem to be on the whole progressing similarly too. 100% of PP pupils are making at least expected progress.  <u>Action 5 in SIP</u> JJ shared the school's plans for supporting children who are below the age related expectations: Two phonics workshops in January, which are planned to strengthen home-school liaison in order to support children. The first workshop is an open house invitation and the second one will be for the children/parents who did not attend and have been identified as needing support. JAG questioned: <i>If the attendance for these workshops are below expected numbers, how will the home-school liaison be developed further?</i>  JJ will discuss this with staff and consider this further how to reach out to those priority children. JAG will attend these workshops too, to show governor support and visibly show phonics is a key priority for us as a school.  <u>Action 7&amp;8 in SIP</u> JJ discussed her plans to visit pre-schools in the summer term to share strategies (both ways) for phonics and assess children's phonics prior to their start in September to ensure we get off to a flying start. JAG questioned: <i>Will these visits impact on your current class?</i> JJ said that this will have a minimum impact on JJ's current class as these visits will be linked in with her annual LT visits.  Observations of phonics not seen in this meeting as this was an interim progress check. Learning Walk to take place with JJ, CW and JAG in February.		

**Any key issues arising for governing body****(Resources allocation, issues for the future, further visits)**

- JJ and JAG discussed as part of the PLT whether RWI can be bought for whole of the trust rather than for individual schools. Lostwithiel Primary currently have RWI.
- JJ and JAG also discussed whether TAs and teachers could see RWI at Lostwithiel Primary or other schools to see it in action.

**Action following governing body meeting****(Record any action agreed by the governing body with regard to this visit)**

Signed (Governor) - Jo Guest

Signed (Member of staff) - Julie Jones

Date 16/12/15